



## **JOB DESCRIPTION**

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| <b>TITLE:</b>          | <b>Maintenance Worker</b>                      |
| <b>DEPARTMENT:</b>     | <b>Facilities</b>                              |
| <b>SUPERVISOR:</b>     | <b>Facilities Manager</b>                      |
| <b>WAGE:</b>           | <b>DOQ</b>                                     |
| <b>POSITION:</b>       | <b>Full-time</b>                               |
| <b>SHIFT:</b>          | <b>Days/Nights/Weekends/Holidays as needed</b> |
| <b>CLASSIFICATION:</b> | <b>Non-exempt</b>                              |
| <b>POSITION:</b>       | <b>Non-gaming</b>                              |

**JOB SUMMARY:** Under the direct supervision of the Facilities Manager, this person completes assigned general maintenance duties. Maintains tools, equipment, and supplies in good, clean, operating order. Friendly, professional, attitude always required. Must be willing to work weekends, nights, and holidays. Neat clean appearance is a must.

### **JOB QUALIFICATIONS:**

- High school diploma/GED preferred.
- Must have experience in general maintenance, i.e. – construction, plumbing, electrical, cleaning, and safety.
- Experience with the safe operation of a variety of power and hand tools and methods for maintaining general building appearance and operation, both inside and out.
- Valid Class D Driver's License is required. HVAC, swimming pool maintenance and chemical testing, and appliance repair preferred.
- One year of experience at a journey level in a building trade such as carpentry, painting, masonry, electrical; or,
- A combination of training, education, and experience that is equivalent to the employment standard listed above and that provides the required knowledge and abilities.

### **DUTIES AND RESPONSIBILITIES:**

- Must adhere to Legendary Waters Resort & casino's policies and procedures.
- Must adhere to all appearance and uniform standards.
- Must adhere to all safety and sanitation procedures.
- Perform general preventive maintenance.

- Perform general carpentry work.
- Perform miscellaneous maintenance tasks.
- Remove snow/ice from sidewalks, parking lots, stairs, ramp ways, exits, and facilities.
- Maintain electrical systems, plumbing, appearance, and function of all aspects of the building and grounds, including construction, repair, and all seasonal ground maintenance.
- Performs electrical repairs such as replacing switches and wiring; repairs refrigeration equipment; installs sprinkler systems and water lines; repairs faucets, sewers, plumbing, HVAC room equipment, pumps, check valves, heating and ventilating systems.
- Control of tool and repair supply inventory.
- Maintain company vehicles and equipment.
- Ensure that all safety equipment is in operating order.
- Notify supervisor immediately of any problems, crisis, and emergency situation.
- Maintain cleanliness of facility.
- Assist other departments as necessary.
- Must be able to lift at least 50 lbs.
- Must be able to stand for long periods of time.
- Perform other duties assigned.

Smoke free environment.

The Red Cliff Tribal Council has a drug free workplace policy and adheres to the intent of the drug free workplace act. All new hires are subject to a drug test prior to starting.

Native American preference applies, yet all qualified applicants will be considered.

**Applications are available at the casino cashier's window and online at [www.legendarywaters.com](http://www.legendarywaters.com).**

**Posted: 4/4/24**

**Position(s): 2**

**Deadline: Until filled**

**For more Information contact: Seth Morris, THRP.**

**Human Resource Manager**

**37600 Onigamiing Drive, Red Cliff, WI 54814**

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